

## SECTION 00125 – BIDDERS EVALUATION CRITERIA

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 0 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. This Section includes the following:
  - 1. Explanation of the weighting selection process
  - 2. Criteria to be used in the weighting selection process
- B. Related Sections include the following:
  - 1. Division 0 Section "Bidders Experience and Qualifications" for data required to be submitted along with the Bid Form.

#### 1.3 SELECTION CRITERIA

- A. The Owner has established selection criteria to be used in evaluating responses from General Contractors on this project. This criteria uses a "weighting" system giving varying importance to these criteria in order to assure the Owner they select the "most qualified contractor" for this project. The criteria and weight which will be used are as follows:

1. Cost	70%
2. Firm Experience in Related Projects	12%
3. Key Personnel Experience	7%
4. Project Management Procedures	3%
5. Small Business/Minority Business Enterprise/ Women Business Enterprise - Number of Firms	2%
6. Small Business/Minority Business Enterprise/ Women Business Enterprise - Dollar Amount of Contracts	2%
7. Location of General Contractor	2%
8. Schedule for Completion	<u>2%</u>
	100%

#### 1.4 EXPLANATION OF CRITERIA

- A. Cost
  - 1. Maximum value is 700 points
  - 2. The establishment of the low bid will be based on the total bid to include the Base Bid and Alternates.
  - 3. The low bidder will be awarded 700 points. The remaining bidders will receive points based on how close they are to the low bid by the following formula:  $\text{low bid/bidders proposal} \times 700$ .
- B. Experience on similar type of GC/CM projects.
  - 1. Maximum value is 120 points.
  - 2. On the form provided, list the following project information for similar type projects the bidder has completed in the past 10 years beginning with the most recent:
    - a. Date of Completion
    - b. Project Name
    - c. Size of project in square feet.
    - d. Contract Amount
    - e. Specific description of the project
    - f. Project Manager and Superintendent

g. References and Contact Information

- C. Experience of key personnel assigned to this project.
1. Maximum value is 70 points
  2. Provide project Organization Chart
  3. Relate specific experience of the project manager to be assigned to this project.
  4. Relate specific experience of the superintendent to be assigned to this project.
  5. ~~If awarded this project, it is required that the key personnel identified in this section manage the project to completion. Failure to adhere to this requirement would jeopardize the signing of the contract; after construction begins, failure to adhere to this requirement may result in a monetary penalty. Bidders should refer to contract penalty provisions of Section 01310.~~

**Delete the last sentence reference to penalty in Section 01310 and add the following Paragraph: [Add7-3]**

- 6. Key personnel assigned to the project are required to manage the project from beginning of construction to final completion. Failure to comply will result in a \$25,000 penalty to the Contractor to be deducted from the next payment owed to the Contractor after the breach occurs. The penalty may be waived by the Owner in the event the employee identified as key personnel but no longer assigned to the project dies or becomes disabled during the course of the project.**

- D. Project Management Procedures
1. Maximum value is 30 points.
  2. Explain project accounting procedures to be used on this project.
  3. Does the bidder use an automated reporting system?
  4. Does the bidder have the capability to use the Internet for project communication?
  5. Explain the use of on-site communications (fax, internet, etc.).
  6. Explain the bidder's safety plan and safety record.
  7. Explain the bidder's quality assurance plan.
- E. Number of Small Business, Minority Owned Firms, and Women's Business Enterprises participating in the bid.
1. Maximum value is 20 points.
  2. List the small businesses, minority owned firms and women's business enterprises the bidder has utilized in preparing the bid proposal.
  3. The bidder with the highest number of firms will be awarded 20 points.
  4. The remaining bidders will receive points based on how close they are to the high bidder by the following formula: bidder's proposal/high proposal x 20.
- F. Total contract/subcontract dollar amount being awarded to Small Business, Minority Owned Firms, and Women's Business Enterprises participating in the bid.
1. Maximum value is 20 points.
  2. The bidder with the largest total contract/subcontract dollar amount being awarded to small business, minority owned firms, and women's business enterprises will be awarded 20 points.
  3. The remaining bidders will receive points based on how close they are to the high bidder by the following formula: bidders proposal/high proposal x 20.
- G. Location of General Contractor
1. Maximum value is 20 points.
  2. Contractors within a 130-mile radius of the project site will receive the maximum 20 points.
  3. Contractors within a 130-270 mile radius of the project site will receive 12 points.
  4. Contractors within a 500-mile radius of the project will receive 5 points.
  5. Contractors outside a 500-mile radius will receive 0 points.
- H. Completion Schedule
1. Maximum value is 20 points.
  2. The shortest construction time commencing from Notice To Proceed will be awarded the maximum 20 points.

3. All remaining bids will receive points for completion according to the following formula: Least Time/Bidder's Time x 20.
4. Bidders should refer to Liquidated Damages in other parts of this document.

1.5 SCORING SYSTEM

A. Evaluators

1. There will be nine (9) evaluators.
2. The scoring system allow for the possibility that the low bidder may not accumulate the maximum score and not be selected as the "most qualified contractor".

B. Scoring Summary

Selection Criteria	Total Possible Points Per Evaluator	Total Possible Points from 9 Evaluators
1. Cost	700	6300
2. Firm Experience	120	1080
3. Personnel Experience	70	630
4. Management Procedures	30	270
5. S/MBE/WBE (# of Firms)	20	180
6. S/MBE/WBE (\$ Amount)	20	180
7. Location	20	180
8. Schedule	<u>20</u>	<u>180</u>
Total	1000	9000

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 00125